



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE

Department of Education
 Division of Marinduque
RECORDS SECTION
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 Date: NOV 18 2024 Time: _____

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
 OIC, Schools Division Superintendent

SUBJECT: DIVISION ORIENTATION ON DEPED ORDER 007, S. 2024 "POLICY GUIDELINES ON THE IMPLEMENTATION OF THE REVISED SCHOOL-BASED MANAGEMENT (SBM) SYSTEM"

DATE: November 13, 2024

1. In line with DepEd Order No. 007, s. 2024, Policy Guidelines on the Implementation of the Revised School-Based Management (SBM) System, this Office, through Project QAMESTAHAN of School Governance and Operations Division – School Management, Monitoring and Evaluation, shall conduct a Division Orientation on the above-mentioned issuance on December 4, 2024 at SDO Marinduque Conference Hall.
2. The activity aims to achieve the following objectives:
 - a. to orient school heads on DepEd Order No. 007 and its implementing guidelines;
 - b. to discuss the new SBM assessment checklist; and
 - c. to provide technical assistance in creating actions plans for SBM Implementation
3. Public Schools District Supervisors (PSDSs) and all public elementary and secondary school heads are expected to attend the activity on the following schedule:

Date and Venue	Participants
Batch 1 December 4, 2024 (8:00 AM to 12:00 PM) SDO Marinduque Conference Hall	PSDSs and Elementary and Secondary School Heads of: Boac North, Boac South, Gasan, Buenavista, Mogpog
Batch 2 December 4, 2024 (1:00 PM to 4:00 PM) SDO Marinduque Conference Hall	PSDSs and Elementary and Secondary School Heads of: Santa Cruz North, Santa Cruz South, Santa Cruz East, Torrijos

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3. There will be no food provisions for this activity and participants are expected to bring their own snacks. They are also expected to bring with them hard copy of DepEd Order 007, s. 2024.
4. Expenses relative to the conduct of this activity shall be charged against the school local funds subject to the usual accounting and auditing rules and regulations.
5. For more information, please contact Dr. Fretzie P. Alcantara, SEPS-SMM&E/Division SBM Coordinator via email at fretzie.alcantara@deped.gov.ph
6. Immediate and wide dissemination of the contents of this Memorandum is desired.

/SGOD-SMM&E-FA

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Enclosure No. 1

DIVISION ORIENTATION ON DEPED ORDER 007, S. 2024 "POLICY GUIDELINES ON THE IMPLEMENTATION OF REVISED SCHOOL-BASED MANAGEMENT (SBM) SYSTEM

SDO Marinduque Conference Hall

December 4, 2024

Batch 1: 8:30 AM – 12:00 PM

Batch 2: 1:00 PM – 4:00 PM

PROGRAM OF ACTIVITIES

Time	Activity	In-Charge
8:00 AM – 8:30 AM 1:00 PM – 1:30 PM	Part I. Opening Program	AVP
	Prayer	
	Nationalistic Song	
	DepEd Quality Policy Statement	
	Welcome Remarks	MA. CECILIA S. MANAY Chief Education Supervisor SGOD
	Presentation of Participants	REY R. RAYMUNDO EPS II – SMM&E
	Message	DR. LYNN G. MENDOZA OIC, Schools Division Superintendent
	Part II. Orientation Proper	
	Pre-Test	
8:31 AM – 8:40 AM/ 1:31 PM – 1:40 PM		
8:41 AM – 9:45 AM/ 1:41 PM – 1:45 PM	Policy Guidelines on the Implementation of the Revised School-Based Management System	MA. CECILIA S. MANAY Chief Education Supervisor SGOD
9:45 AM – 10:00 AM/ 1:45 PM – 2:00 PM	Health Break	
10:01 AM – 11:00 AM/ 2:01 PM – 3:00 PM	School-Based Management (SBM) Self-Assessment Checklist	FRETZIE P. ALCANTARA, EdD SEPS- SMM&E Division SBM Coordinator
11:01 AM – 11:15 AM/ 3:01 PM – 3:15 PM	Frequently Asked Questions (FAQs)	
11:16 AM – 11:30 AM/ 3:16 PM – 3:30 PM	PostTest End-of-Activity Evaluation	
11:31AM – 12:00 PM/ 3:31 PM – 4:00 PM	Part III. Closing Program	
	Ways Forward / Announcements	MA. CECILIA S. MANAY Chief Education Supervisor, SGOD
	Closing Remarks	MABEL F. MUSA, PhD Asst. Schools Division Superintendent
	Distribution of Certificate of Participation Photo Opportunity	

REY R. RAYMUNDO

Education Program Specialist II, SMM&E

Master of Ceremony

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